



December 13, 2023

TO ALL CONSTITUENT CHAPTERS OF THE TEXAS DEMOLAY ASSOCIATION & ASSEMBLIES OF THE GRAND ASSEMBLY OF TEXAS.

RE: 47th ANNUAL GOVERNMENT DAY – FEBRUARY 10 – 11, 2024

All of this information is subject to change!

It is time for our 47th Annual Government Day, one of the major highlights of the Texas DeMolay year! The information you need to register for this event is contained in this packet. If you have any questions, please see the contact info below.

Registration Guidelines:

All registration must be completed online. All participants must be officially registered as part of a Chapter or Assembly delegation. There will be no individual registrations accepted. If the House and Senate are full before the registration deadline, we will try to accommodate all registrants, but we may not be able to guarantee official seats. A Medical Release Form for each participant (youth and adult) must be mailed to Chance Chapman, the event Registrar. Chapters and Assemblies should also have at least one copy of each form with them during Government Day.

The DEADLINE for registration is Friday, January 26, 2024.

***** There is NO LATE REGISTRATION *****

Finances:

The registration fee will be \$35 for everyone attending. Each Chapter and Assembly must send a \$100 damage deposit check with your Medical Release Forms. There will be no exceptions. This is for all delegations no matter the size. A delegation will not be considered fully registered until the medical release forms and damage deposit are received. This is if the Texas DeMolay Association must pay for damages incurred in the Capitol or the location of the dance. The damage deposit MUST be a separate check. It will be returned or shredded when it is determined no damages have occurred. Your damage deposit check should be accompanied by a self-addressed and stamped envelope if you would like the check returned instead of shredded. Checks will be returned between 90 and 120 days after the event. There will be no refunds provided after the registration period closes.

Advisor Coverage:

The Executive Officer for Texas DeMolay requires at least two (2) registered Advisors for each Chapter. Three Advisors will be needed if more than 10 DeMolays are present from each delegation. The Grand Assembly of Texas may have different requirements. You will be responsible for knowing and abiding by those guidelines. If you do not have a registered adult in your group, you will not be allowed to participate.

Dance:

The dance location will be announced before Government Day and will be semi-formal attire.

Lunch:

Lunch will be provided. It is included in your registration cost. House will eat from 11:30 A.M. – 12:30 P.M.// Senate will eat from 1:00 P.M. – 2:00 P.M.

Emergency Precautions:

Each Chapter and Assembly will be assigned a specific location on the Capitol grounds to assemble in the case of an evacuation. A designated adult from each delegation will be responsible for accounting for all members of the delegation and reporting to the Executive Officer and/or Director of Government Day. This adult must be designated when credentials are picked up and must be present at Government Day at all times. The designated adult for your Chapter or Assembly will be notified of your designated location before Government Day.

Participation and Chamber Assignments:

Each Chapter and Assembly is encouraged to participate and will be allowed at least one Senator. Please note Chamber assignments for each youth participant during registrations. If there is no choice made, the attendee may be assigned to the House or Senate Chamber at the discretion of the Registrar. No Chapter or Assembly will receive more than two Senators without the approval of the Director of Government Day. The State Executive Committee members of DeMolay are to be given priority regarding Senatorial positions and do not count towards the delegation's maximum of two Senators. All registrants will be assigned seats in the House unless otherwise noted on the registration form until the House floor is filled. Final seat assignments are at the discretion of the Registrar and Director of Government Day. If the Senate is full and the House still has open seats available, the Registrar may reassign those who have selected the Senate to the House until the House seats are also full. At that time, extra Senate seats will be considered. At least one Senate per delegation will still be allowed. To help avoid confusion and save time, we will be pre-assigning seats in the House and Senate. Seat assignments will be printed on each participant's name tag.

Rules of the House and Senate:

- No food or beverages are permitted in either House or Senate Chambers, this includes chewing gum and water.
- ***DO NOT*** touch the telephones at the desks. They are direct lines to the Representative's office. They will ring in that office when picked up.
- ***DO NOT*** touch the voting machines or voting discs on the desks.
- Keep your feet on the floor.
- Facilities immediately behind the dais in both houses are off-limits. DO NOT remove ropes from doorways. The House members' lounge (at the left of the dais) is closed except for official business as prescribed by the Clerks.
- ***DO NOT*** move or rearrange seating in either House.
- Please request that those in the gallery observe the posted gallery rules.
- Please do not abuse the railing or woodwork in the Chamber.
- Personal telephone calls are made on public telephones outside the Chambers and throughout the Capitol.
- Only active participants, Chamber Officials, and Government Day Staff are allowed inside the brass railing of either chamber.
- Smoking or vaping are ***PROHIBITED BY LAW*** on Capitol grounds.
- Report any accidents immediately to the Sergeant at Arms Office in Room 235.
- No cell phones, portable electronic devices, listening devices, computers, or the like are allowed on the floor of either the House or Senate.
- No items may be left on the desks (paper, notebooks, pens, pencils, etc.) when any session is adjourned.

Violation of any of the above could result in you being asked to leave for the remainder of the session.

Qualifications to Run for Speaker of the House or President of the Senate:

- You must be an active DeMolay or active Rainbow Girl, and you must have a working knowledge of Robert's Rules of Order.
- You must be a past or present presiding officer. (Master Councilor or Worthy Advisor.) Sweetheart does not count.
- Any State-Elected DeMolay Officer or Rainbow Grand Floor Officer may not run.
- You must have attended a Government Day before this year.
- Each Chapter and Assembly will only be allowed one candidate for these offices. For example, if someone from your Chapter runs for Speaker of the House no one from your Chapter may run for President Pro-Tempore of the Senate or vice versa.
- You must receive permission from the Director of Government Day if you are interested in running for Speaker of the House or President Pro-Tempore of the Senate. It is preferred, but not required, that you seek permission via email before Government Day. Dad Baskin's email address is SirDMB@msn.com.

Bill Books and Bills on the Floor:

At the 2023 Texas DeMolay Leadership Academy, there was an opportunity for bills to be researched, written, authored, and submitted. The Government Day Staff is not responsible for the production of bills, nor the lack of or repeated use of bills. The compiled Bill Book will be posted on the Texas DeMolay Website at least 30 days before the session for preparation of the debate. ***Bill Books will not be supplied.*** Please print enough for your delegation before the event. Bills may be added to the Bill Book during the event upon approval of the Director of Government Day. Proposed Bills should be submitted to either of the Clerks, who will forward them to the Director. Bills approved in this manner may be restricted for an announced period after distribution before they can be considered. Once they are "available," the same process for suspending the calendar would apply. The Chair will begin the Saturday morning session with BB1, or the proper label of the first bill within the Bill Book. Subsequent bills will be presented in the order in which they appear in the Bill Book. Each Body may choose to suspend the rules to consider a bill out of order. The motion would be "to suspend the rules and take up Bill number ____". Suspension of the rules shall require a two-thirds vote. If the motion passes, the bill specified must be considered before any other business. Once the bill is voted upon, business resumes in the regular order laid out in the Bill Book. If a motion to suspend the rules fails, another motion to suspend the rules to consider the same bill would be out of order until after an adjournment (i.e. after lunch).

Hotel / Housing:

There will not be a host hotel. Each Chapter and/or Assembly may stay wherever they would like for this event. Please remember that the City of Austin has a "hands-free" law regarding cell phone use while driving. This includes while using your cell phone or other mobile devices such as a GPS.

Behavior and Protocol:

Courtesy will be the watchword for the session. Personal attacks in any form or any unbecoming conduct will cause the participant to be removed from the chamber and could affect continued participation in Government Day at the discretion of the Executive Officer.

Officials and Staff:

- **THE PRESIDENT OF THE SENATE** – on Saturday morning, the State Illustrious Knight Commander will serve, followed by an elected President pro-tem for the rest of the session.
- **THE SPEAKER OF THE HOUSE** – on Saturday morning, the State Master Councilor will serve, followed by an elected Speaker for the rest of the session.
- **THE CLERK OF THE HOUSE** – State Scribe
- **THE CLERK OF THE SENATE** – State Treasurer
- **PARLIAMENTARIAN OF THE HOUSE AND SENATE** will be appointed by the Executive Officer and the Director of Government Day.
- **THE SERGEANT OF ARMS OF THE HOUSE AND SENATE** will be appointed by the Executive Officer and the Director of Government Day.
- **HOUSE TIME KEEPER** – State Sweetheart
- **SENATE TIME KEEPER** – State Priory Queen

Miscellaneous Provisions and Information:

- Parliamentary procedures, rules of motions, etc are now posted on the Texas DeMolay website and are not included in this packet anymore.
- Included in this packet are your Medical Release Forms. They are required for all participants, attendees, and guests.
- Advisors - please consider joining the judging panels. Please see the judging information section on page 9.
- The Executive Officer will hold a meeting with the Chapter Chairmen and Chapter Advisors on Sunday morning. See the schedule for the time of the meeting.
- Please remember the following directives:
- Members of the Order of DeMolay and Order of Rainbow may be nominated for elective offices in the Senate and House of Representatives.
- All Speakers must sign up to speak and will not line up at the microphones.
- Speakers will wait until the current speaker is talking and then approach the microphone for a presentation. Please refer to the section of the packet regarding House and Senate rules.

Please print or type all forms. Your cooperation in this matter will be appreciated. If you have any questions, please do not hesitate to call.

Fraternally,

Tommy F. Chapman

Executive Officer

Phone: (409) 201-2626

tomkat6265@aol.com

T. Chance Chapman

Deputy Executive Officer / Event Registrar

Phone: (409) 201-5340

tcchapmane@ymail.com

David M. Baskin

Director of Government Day

Phone: (972) 877-9542

SirDMB@msn.com

B. Andrew Parks

Assistant Director of Government Day

Phone: (409) 719-3001

boydandrewparks@gmail.com

Michael J. Cote II

State Scribe / House Clerk

Phone: (817) 219-2916

statescribe@texasdemolay.com

Stephanie B. Jones

Director of Housing & Venues

Phone: (972) 743-0068

housing@texasdemolay.com

Government Day

Schedule of Events

February 10 – 11, 2024

*****Strict Dress Code*****

Coat, slacks, and tie required for DeMolays and appropriate suits or dresses for Rainbows and Sweetheart Courts at the State Capitol

Saturday, February 10, 2024

9:00 – 9:30 A.M.

Registrations.....House Chamber

9:30 A.M.

Joint Sessions.....House Chamber

- Opening & Welcoming Remarks
- Explanation of Procedures and voting on Bills to be acted on.

Following Joint Sessions

Legislative Session.....Capitol Building

11:30 – 2 P.M.

Lunch.....Capitol Building

- House will eat from 11:30 A.M. – 12:30 P.M.// Senate will eat from 1:00 P.M. – 2:00 P.M.

1:00/2:00 P.M.

Legislative Sessions.....House Chamber (1 P.M.)
Senate Chamber (2 P.M.)

5:00 P.M.

Adjourn

8:00 P.M.

Dance.....TBA

NOTE: Coat, slacks, and tie required for DeMolays and dresses for Rainbows, Sweethearts, and Sweetheart Court Member.

Sunday, February 11, 2024

9:00 A.M.

Legislative Session.....Capitol Building

9:30 A.M.

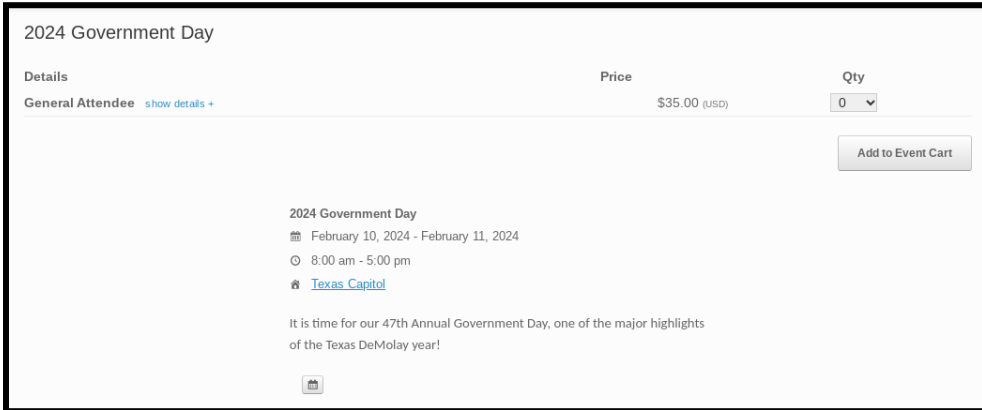
Executive Officers meeting with all Chapter Advisors.....Speaker of the House Room

11:30 A.M.

Joint Session.....House Chamber

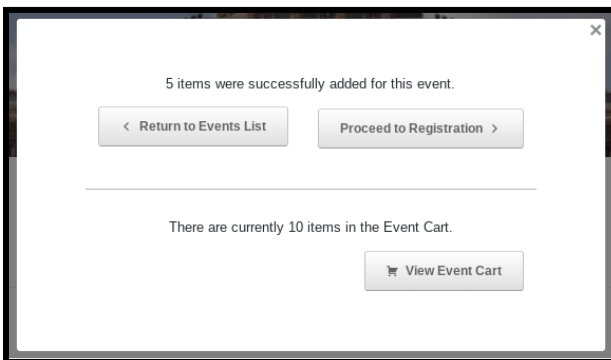
Closing Remarks & Awards

Government Day 2024 Online Registration Walkthrough



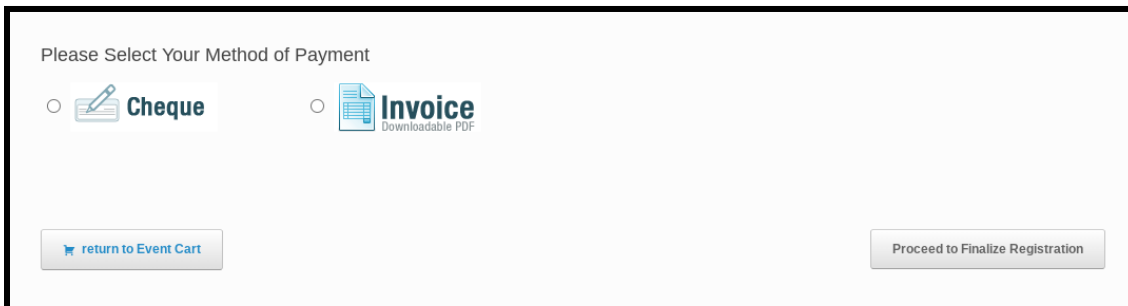
Through the Texas DeMolay website, scroll to the bottom of the home page and click on the picture of the Capitol.

Select the number of total participants from the “Qty” option, then click “Add to Event Cart.”

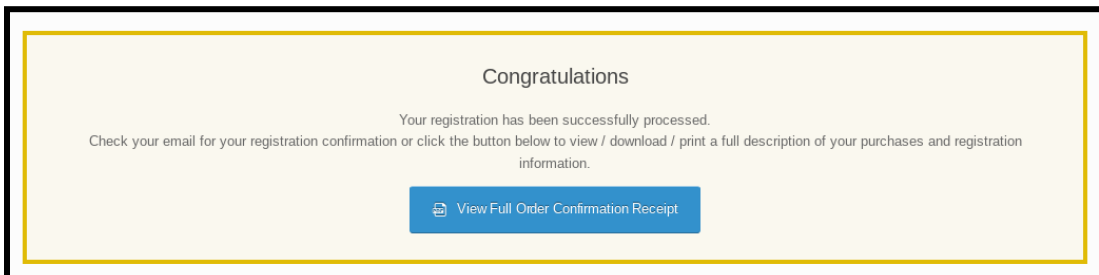


Select “Proceed to Registration” and fill out the information for all participants.

After the information is filled out, click “Proceed to Payment Options” at the bottom of the page.



Follow prompts as needed.



Done!

GOVERNMENT DAY ORGANIZATION SHEET

Please return the following items to the Registrar by the Friday, January 26, 2024 deadline.

1. Medical Release Forms for each DeMolay, Advisor, Sweetheart, Mother, Rainbow, Board Member, Council Member, and guest in attendance. Remember that you must have at least two (2) Advisors registered per Chapter. A third Advisor must attend if the Chapter has ten (10) DeMolays. A Board member per Assembly is required by the rules of that Order.
2. A check made payable to **Texas DeMolay Activities** covering registration fees for all attending unless you paid electronically.
3. A separate \$100.00 check was made out to **Texas DeMolay Activities** to cover the property deposit. Every Chapter and Assembly in attendance must submit a property deposit. The check will be returned if a self-addressed and stamped envelope is provided; otherwise, it will be shredded if no damage is reported at the Capitol.

Send all of the above to

**Chance Chapman
174 Hilldale Drive
Nederland, Texas 77627**

TEXAS DEMOLAY GOVERNMENT DAY 2024 ROOMING FORM

**NOTE: THIS FORM MUST BE COMPLETED AND RETURNED WITH
GOVERNMENT DAY REGISTRATION PER
THE DEADLINE: **Friday, January 26, 2024.****

I _____ (print name) the parent / guardian of
_____ (print active DeMolay's name) hereby
consent to his rooming with the following active DeMolays during the 2024 Government Day.

(Print up to three names)

1. _____ (print name)

2. _____ (print name)

3. _____ (print name)

**NOTE: NO ACTIVE DEMOLAY ATTENDING GOVERNMENT DAY 2024 WILL BE PERMITTED TO
ROOM WITH ANYONE NOT LISTED IN THIS FORM.**

Adult signature: _____

Signed this _____ day of _____ 202__.

TEXAS DEMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

YOUTH REGISTRATION FORM FOR EVERY PERSON UNDER 21 No refunds will be issued Date: _____

Name: _____	
Address: _____	
City: _____	Zip: _____
Name of Chapter / Assembly: _____	Location: _____
Do you presently hold a State Title this year? If yes, please designate: _____	Age: _____
E-mail address (please print): _____	

RELEASE AND CONSENT FORM

Jurisdiction of Texas

1. I, the undersigned Parent or Legal Guardian of, _____ do hereby give my consent and permission from him/her to participate in the **Texas DeMolay Government Day**. They have not been expelled from any Masonic Youth Organization and are not under any penalty of suspension of their membership(s). I understand all activities and events of any duly chartered Chapter, Order of DeMolay, Assembly, or Order of Rainbow for Girls, including any activities or events conducted at the state or jurisdictional level, or by DeMolay International; WITH THE FOLLOWING EXCEPTIONS: (State on line below, if NONE, write NONE.):

2. In the event of injury or illness to the above-named minor, I, the undersigned Parent or Guardian, hereby authorize any adult DeMolay Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood, and medications. I understand that every reasonable effort shall be made to contact me before medical treatment.
3. The minor named above is subject to the following medical problems, and/or is receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE, write NONE):

4. Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, or Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any costs of medical treatment incurred by or on behalf of _____. My family health insurance carrier and policy numbers are as follows:

Insurance Company Name	Policy Number(s)	Policy Holder's Name
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5. I, the undersigned Parent or Legal Guardian, AND the undersigned Youth (legal minor) do hereby agree that we will abide by the Statutes, rules regulations, and edicts of the International Supreme Council, Order of DeMolay, and Rainbow Girls and its duly authorized representatives. We agree that, if in the opinion of any DeMolay Advisor or Rainbow Board Member, either of us should be removed or asked to leave any DeMolay activity for violation of the same, the undersigned Parent or Legal Guardian will immediately take the necessary action to cause the transportation of violator from the activity site at the expense of the undersigned Parent or Legal Guardian.
6. We hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any claims or cause of action which the undersigned has or may have. This specifically includes any plans, which arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.
7. By signing this form, I give my child permission to fully participate and stay in a hotel room with their delegation. I will not hold Texas DeMolay, DeMolay International, the State Capitol, or any other entity associated with this event liable for medical harm including but not limited to COVID-19. I further agree that my child will follow all the guidelines in place to the fullest extent during the entirety of the event.
8. IN THE EVENT OF AN EMERGENCY, AND THE UNDERSIGNED PARENT OR GUARDIAN CAN NOT BE REACHED; THE UNDERSIGNED PARENT OR GUARDIAN HEREBY AUTHORIZES THE FOLLOWING PERSON TO ACT ON THEIR BEHALF:

Name: _____	Phone: _____
Address: _____	Relationship: _____

9. Parent or Legal Guardian: Please provide the following information about yourself:
 Your Full Name: _____
 Street & Mailing Address: _____
 City / State / Zip: _____
 Telephone: (Home): _____ (Work): _____
 Relationship to Youth: _____

10. If the youth's address is different from the Parent or Legal Guardian, please state on the lines below, (If SAME, write SAME.) _____

Signature of Parent or Legal Guardian	Signature of Youth (legal minor under 21)	Date
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TEXAS DEMOLAY GOVERNMENT DAY MEDICAL RELEASE FORM

ADULT REGISTRATION FORM FOR EVERY PERSON OVER 21! No refunds will be issued Date: _____

<i>Name:</i>	
<i>Address:</i>	
<i>City:</i>	<i>Zip:</i>
<i>Name of Chapter / Assembly:</i>	<i>Location:</i>
<i>Do you presently hold a State Title this year? If yes, please designate:</i>	<i>Age:</i> ADULT
<i>E-mail address (please print):</i>	

RELEASE AND CONSENT FORM

Jurisdiction of Texas

- In the event of injury or illness, I, hereby authorize any adult Advisor in attendance to secure, and any physician in attendance to provide, such emergency medical treatment as shall be deemed necessary by those present; including but not limited to hospitalization, injections, anesthesia, surgery, x-ray, blood, and medications.

I understand that every reasonable effort shall be made to contact my spouse or family before medical treatment.

- I have the following medical problems, and/or am receiving treatment under the supervision of proper medical authorities as follows: (State on the line below, if NONE state NONE):

- Neither DeMolay International nor the jurisdiction of Texas, Order of DeMolay, nor Rainbow maintains any medical insurance for its members. I understand that I will be responsible for any costs of medical treatment incurred. My health insurance carrier and policy numbers are as follows:

<i>Insurance Company Name</i>	<i>Policy Number(s)</i>	<i>Policy Holder's Name</i>
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- I, the undersigned do hereby agree that I will abide by the statutes, rules, regulations, and edicts of the International Supreme Council, Order of DeMolay, and Rainbow for Girls, and its duly authorized representatives. I agree that, if in the opinion of any DeMolay Advisor, or Rainbow Board Member, I will be asked to leave this activity.
- I hereby agree to release and hold harmless the DeMolay International, the Grand Master of DeMolay International, and its members together with the Executive Officer, staff members, and Advisors of Texas, Order of DeMolay, from any claims or cause of action which the undersigned has or may have. This specifically includes any plans that arise out of the attendance at **Texas DeMolay Government Day**, including transportation to and from said event.
- By signing this form, I will not hold Texas DeMolay, DeMolay International, the State Capitol, or any other entity associated with this event liable for medical harm including but not limited to COVID-19. I further agree that I will follow all the guidelines in place to the fullest extent during the entirety of the event
- IN THE EVENT OF AN EMERGENCY, AND I AM UNABLE TO ANSWER FOR MYSELF, CONTACT THE FOLLOWING PERSON TO ACT ON MY BEHALF:

Name: _____

Phone: _____

Address: _____

Relationship: _____

Signature of Registrant

Date

JUDGING

We are seeking advisors who wish to volunteer to judge those who speak. This will allow you out of the gallery, and permit you to be on the floor of the house, along the side of the presiding dais. A panel of judges utilizing the attached form for each speaker and delegation will do the judging of the outstanding delegation and speaker for the House and the Senate. Courtesy, knowledge of parliamentary processes, delivery of presentations, poise, and knowledge are also considered and are at the judgment of the judge.

Each individual who speaks will be assigned one sheet, and that same sheet will be repeatedly used for that individual up to 10 times.

INDIVIDUAL AWARDS:

Outstanding Male Junior (16 years of age and under) **Outstanding Male Senior** (17 years and above)

Outstanding Female Junior (16 years of age and under) **Outstanding Female Senior** (17 years and above)

(Note: Females Awards will include Rainbow Girls, Chapter Sweethearts, and Chapter Duchesses.)

Group Awards:

Outstanding Chapter Awards will include DeMolays, Chapter Sweetheart, and Duchesses – as registered by the Chapter.

Outstanding Assembly Award will include Rainbow Girls as registered by the Assembly.

(JUDGING SHEET IS ON THE NEXT PAGE)

Speaker: _____

JUNIOR / SENIOR

Chapter / Assembly: _____

(circle one)

(circle one)

<u>PRESENTATION</u>	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
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Clear Speaking Voice	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Proper Pacing	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Proper Tone	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Appropriate use of	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Language	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<u>Total Presentation Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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BONUS PRESENTATIONS

Proper Procedure used	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Identifies Topic	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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States Position	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Uses Statistics	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Uses References	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Uses Summation	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<u>Total Bonus Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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PENALTY POINTS

Does Not State Name	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Inappropriate Language	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Inappropriate Dress	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<u>Total Penalty Points</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<u>TOTAL POINTS</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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JUDGE: _____